

COUNCIL PROCEEDINGS
Regular Council Meeting - The Lyric
January 16, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, January 16, 2024 Present: Councilors Gamroth, Bond, Haskins, Pollock, Jensen, Pacheco, Sutherland, Vice Mayor Engebretsen, and Mayor Cathey.

2. PLEDGE OF ALLEGIANCE

Mayor Cathey led the audience in the pledge of allegiance.

3.A. CONSENT MINUTE ACTION

Moved by Councilor Gamroth seconded by Councilor Pollock to, by consent minute action, approve the minutes of the:

1. December 19, 2023 Regular Council Meeting, as published in the Casper Star Tribune on January 13, 2024;
2. December 19, 2023 Executive Session; and,
3. January 2, 2024 Regular Council Meeting, as published in the Casper Star Tribune on January 13, 2024.

Motion passed.

4. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Bond, seconded by Councilor Sutherland to, by minute action, approve payment of the January 16, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

<u>General Bills & Claims 01/16/2024</u>		
71Const	Refund/Goods	1,561.61
307Shrdng	Services	156.00
6HGroup	Goods	1,225.20
AMuscaro	Refund	118.09
ARoy	Refund	128.89
AAALndscpng	Services	1,005.00
AccntPckgng	Goods	2,932.67
AceSndblstng&Coatng	Services	300.00
AdvncdNtwrkMngmnt	Services	72.25
Airgas	Goods	555.13
AllCrtrsVtrnry	Services	129.90
AllTrees	Services	3,900.00
AllncElctrc	Services	4,356.21
Alsco	Services	1,729.12
AMBI	Services	1,651.24
AmrcnTitle	Goods	125.00

AndrsnCrptCIng	Refund	128.89
AT&T	Services	2,524.12
AtIntcElctrc	Services	11,158.11
Atlas	Goods	3,748.72
BBoldt	Refund	128.89
BBrown	Refund	259.53
BSalisbury	Reimb	150.00
BdgrMtr	Services	161.98
BarDSgns	Services	1,269.90
BrgrnEllngsn	Goods	300.47
BigWndMedia	Services	8,500.00
BlkHillsEnrgy	Utilities	2,645.03
BlkmnPrpn	Goods	1,169.36
BlueRdgSrvcMT	Services	1,855.00
BrntagPac	Goods	37,819.00
BrntnMnfctrng	Goods	2,402.35
CArellano	Refund	336.48
CBezzant	Refund	128.89
CCarlen	Refund	92.24
CDavis	Refund	58.62
CElder	Refund	14.77
CHollinger	Reimb	150.00
CRyan	Refund	30.60
CSimmons	Refund	63.05
CWalker	Refund	50.00
CWham	Refund	1,162.46
CrlnaSftwr	Goods	700.00
CsprBldngSysmts	Services	471,874.75
CsprRcrtnlLgsAsctn	Services	3,700.00
CsprStrTrb	Services	2,102.08
CsprTire	Services	2,805.00
CsprVtrnry	Services	105.50
CWRWS	Goods	326,277.26
CntryLnk	Utilities	3,986.47
CrtfdBusSrvc	Goods	16,860.00
ChldrnsAdvcy	Services	16,000.00
CtyCspr	Services	658,836.53

CMITeco	Services	65,851.47
CommTech	Services	497.50
Cnvrgrn	Goods	50,133.55
CrwnCnstrctn	Services	163,081.33
CrumElctrcSply	Goods	33.65
CurryGrageDoor	Services	3,625.00
DCubbedge	Refund	13.73
DMaestas	Refund	54.88
DRyan	Refund	607.95
DRogers	Refund	128.89
DytnTrnsmsn	Services	6,610.44
DckrAuto	Services	837.62
DnvrIndstrlPmps	Goods	457.32
DooleyOil	Goods	4,180.42
DstbstrsEntrprs	Goods	86,452.58
DynmcCntrls	Services	3,200.00
EBecher	Reimb	240.50
ESkeen	Refund	75.00
EdgEngnrng	Services	338.79
EnrgyLabs	Services	920.00
EnrgyMngmnt	Services	150.00
FHe	Refund	46.37
FWylie	Refund	534.88
FIB	Investments/Goods	16,117.40
Flywtr	Services	12,852.80
FoxstrOpco	Goods	2,546.50
GMyron	Refund	128.89
Galls	Goods	27.00
GHPhippsWyo	Services	222,750.85
GloblSpctrm	Services	74,166.67
Grngr	Goods	1,255.60
GSGArchtr	Services	2,656.98
HEddy	Refund	49.50
HRiggle	Refund	47.22
HabitatForHmnty	Refund	21.72
HdIndElctrc	Services	210.00
Hollnd&Hart	Services	1,656.00

Homax	Goods	44,170.08
Hose&RubrSply	Goods	1,578.87
HowrdSply	Goods	47.56
IME	Services	916.90
Instltn&Svc	Services	37,701.58
JDecker	Refund	128.89
JFancher	Refund	50.00
JGreenwood	Reimb	125.57
JPerez	Refund	47.22
JWilliams	Reimb	150.00
JFHDstrbtng	Goods	4,766.76
JonasSftwr	Services	349.00
KLamb	Refund	128.89
Kinsco	Goods	7,003.99
KnfRvr	Goods/Services	3,143.75
KubwtrRes	Goods	16,604.00
LDonado	Refund	178.64
LEvans	Refund	113.34
LNCrts&Sons	Goods	159,497.09
LawsnPrdcts	Services	900.00
LoenbroInstrmntn	Goods	3,460.00
Lower&Co	Services	7,000.00
MCartwright	Refund	123.23
MChoma	Refund	168.93
Mcross	Refund	128.89
MSalas	Refund	44.20
MCRoofing	Services	6,158.90
MettaTchnlgs	Refund	4,259.60
MLAuto	Services	117.00
MdrnElctrc	Services	16,955.00
MonsnJntrlSrvc	Services	5,244.16
Motn&FlowCntrl	Goods	695.06
MotorlaSltns	Services	6,567.40
MtnAlrmFire&Scrty	Services	737.00
MtnStLitho	Services	961.20
MtnWstTech	Services	583.69
NLeon	Refund	128.89

NCS D	Services	5,495.00
NCDtntnCntrJPB	Reimb	440.35
Norco	Goods	1,248.75
NPT	Services	541.79
NWstContr	Goods	1,113.18
OffcShop	Services	42.95
Pedens	Goods	586.00
PstlPros	Services	7,848.12
Prntwrks	Services	90.00
PrfsnlCIng	Services	1,395.00
PrvsIndstrs	Goods	3,100.58
PVSDx	Goods	13,313.37
REImore	Refund	172.33
RMacDonald	Refund	60.12
RTasler	Reimb	68.94
RailRdMgmt	Services	379.14
Rexel	Services	3,545.91
Ricoh	Services	465.30
RckyMtnAirSltns	Goods	1,853.13
RckyMtnPwr	Utilities	98,281.47
RootrSwr	Services	331.65
SBaker	Refund	520.53
SDresher	Reimb	256.09
SFoote	Refund	213.82
SHoldren	Refund	47.23
SHool	Refund	143.83
SSchoeber	Refund	76.86
SSmith	Refund	79.60
SVigil	Refund	36.28
SmpsnCnstrctn	Refund	1,501.20
6StarPrprts	Refund	41.70
Skylne	Refund	1,001.24
SkylneRnchs	Services	428.64
Smrsh	Services	2,212.90
SftDr	Services	321.65
Sonny'sRV	Goods	275.71
SourceEqpmnt	Goods	45.68

StntcCnsltng	Services	6,426.95
StOfWyo	Services	6,845.89
StatelineNo7	Services	260.00
StrIngInfosystms	Services	963.70
StnrLawn&Lndscpng	Refund	43.24
StnScrty	Services	4,880.20
SummitElctrc	Services	701.44
TCombs	Reimb	31.95
TDach	Services	1,000.00
TGarnier	Refund	71.81
T-Mbl	Services	359.38
33MileRd	Services	70.00
TheWash	Services	67.13
TopOffc	Goods	384.01
TotalMchnclSrvc	Services	7,487.50
TretoCnstrctn	Services	242,734.54
Trihydro	Services	5,123.00
TriStOilReclm	Services	882.00
TriStTrk&Eqpmnt	Services	6,771.00
UrgntCareOfCspr	Services	73.00
VCameron	Refund	128.89
VrznWrsl	Services	1,387.09
VRC	Services	98.95
WGonzales	Reimb	150.00
WlbrnSlvn	Services	6,262.50
WstcoastRotor	Goods	1,123.50
WstPlainsEngnrng	Services	650.00
WstrnMdclAssc	Refund	608.00
WstrnSign&Design	Services	1,559.50
WstrnStatesFirePrtctn	Services	380.00
WstLndPrk	Services	2,386.80
WH	Services	784.10
WLEA	Services	40.00
WSP	Services	1,599.50
WWCEngnrng	Services	8,373.05
WyoAssocOfMuni	Services	1,300.00
WyoLowVltge	Goods	170.00

WyoOffcPrdcts	Goods	2,468.40
WyoWtrQuality&Pollutn	Services	390.00
WyoSteel&Rcycling	Services	2,695.00
ZollMdelCorp	Services	1,124.00
Total		3,119,428.70

5. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Ross Schriftman, regarding speed issues on Coffman Ave.

6.A. ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Gamroth, seconded by Councilor Haskins, to, by minute action:

1. Establish February 6, 2024, as the public hearing date for:
 - a. Adoption of the Fiscal Year 2024 Budget Amendment No. 2;
 - b. Consideration of an Ordinance Approving a Zone Change of Multiple Properties Located North of East 12th Street, Between South Conwell and South Lowell Streets; and,
 - c. Consideration of an Annexation and Zoning Request for 0.51 acres, More or Less, Described as Lot 5, “Bryan Subdivision”; and,
2. Establish March 5, 2024, as the public hearing date for consideration of:
 - a. A Resolution Certifying the Annexation of 0.51 acres, More or Less, Described as Lot 5, “Bryan Subdivision”, Complies with W.S.§15-1-402.

Motion passed.

7. CANCEL AND RE-ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Gamroth, seconded by Councilor Sutherland, to, by minute action:

1. Cancel the January 16, 2024 Public Hearing, and Re-Establish February 6, 2024 as the Public Hearing Date for:
 - a. Consideration of an Assessment Roll for Local Assessment District No. 160 – Chinook Trail Improvements;
 - b. Transfer of Ownership Interest for Retail Liquor License No. 15, Wyoming Liquor, LLC, dba Wyoming Discount Liquor, Located at 4330 East 2nd Street; and,
 - c. Transfer of Ownership Interest for Retail Liquor License No. 22, Wyoming Spirits, Inc., dba 2nd Street Liquor & Wine, Located at 939 East 2nd Street, Ste 300, 400, & 500.

Councilor Pollock abstained from voting on Items 7.A.1.b. and 7.A.1.c. Motion passed.

8.A. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of the transfer of ownership interest and name change for Retail Liquor License No. 10 for Silver Fox Restaurant.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated January 4, 2024; an affidavit of website publication, dated January 4, 2024; Casper Star-Tribune Proof of Publication, published on January 4 & 9, 2024; and a liquor license application filed December 20, 2023. City Manager Napier gave a brief report for this item as well as the next public hearing.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Councilor Gamroth, seconded by Councilor Haskins to, by consent minute action approve the transfer of ownership interest & name change for Retail Liquor License No. 10 from Armor's Restaurant, Inc., dba Silver Fox Steakhouse, located at 3422 Energy Lane, to Silver Fox Restaurant and Lounge, dba Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane. Councilor Gamroth asked about a trust owning the license, and City Attorney Nelson responded that a trust is a legitimate holder of a liquor license. Vice Mayor Engebretsen asked about the timeline for a transfer, and City Attorney Nelson responded that this change was based on the estate and that there is not a hard and fast timeline. Councilor Pollock abstained from voting on the item. Motion passed.

8.B. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of the transfer of ownership interest for Retail Liquor License No. 29 for C85 Galles Liquor Mart.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated January 4, 2024; an affidavit of website publication, dated January 4, 2024; Casper Star-Tribune Proof of Publication, published on January 4 & 9, 2024; and a liquor license application filed December 10, 2023. City Manager Napier did not have any further comments.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Councilor Haskins, seconded by Councilor Sutherland to, by consent minute action approve the transfer of ownership interest for Retail Liquor License No. 29, Double C Hospitalities, LLC, dba C85 Galles Liquor Mart, located at 748 East Yellowstone Hwy. Councilor Pollock abstained from voting on the item. Motion passed.

9. SECOND READING ORDINANCE - POSTPONEMENT

Councilor Pollock motioned to, by consent minute action, postpone the second reading of the utility billing ordinance to February 6, 2024 in order to allow City Council to discuss the ordinance further at next week's work session. Seconded by Councilor Pacheco. Motion passed unanimously.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-5

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN NATRONA COUNTY WEED AND PEST CONTROL DISTRICT AND THE CITY OF CASPER FOR THE CONTROL OF STATE DESIGNATED AND COUNTY DECLARED NOXIOUS WEEDS AND PESTS AND CITY OF CASPER MOSQUITO ABATEMENT PROGRAM.

RESOLUTION NO. 24-6

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH R&R ENVIRONMENTAL INC., FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CASPER BUSINESS CENTER ASBESTOS ABATEMENT PROJECT.

RESOLUTION NO. 24-7

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH CROWN CONSTRUCTION LLC FOR \$35,500.00 FOR THE PARADISE VALLEY POOL GUTTER REPLACEMENT PROJECT NO. 22-047.

RESOLUTION NO. 24-8

A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH HDR ENGINEERING, INC. FOR THE PARADISE VALLEY TO ROBERTSON ROAD TRAIL, PROJECT NO. 19-074.

RESOLUTION NO. 24-9

A RESOLUTION AUTHORIZING THE RELEASE OF LOCAL ASSESSMENT DISTRICT LIEN REGARDING 2955 COULTER DRIVE, CASPER, WYOMING.

RESOLUTION NO. 24-10

A RESOLUTION RESCINDING AND REPLACING RESOLUTION 23-212 AND AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH CENTRAL WYOMING SENIOR SERVICES INC., FOR USE OF OPTIONAL 1%#17 SALES TAX SPECIAL PROJECTS FUNDS.

RESOLUTION NO. 24-11

A RESOLUTION APPROVING A REVOCABLE LICENSE AGREEMENT FOR SNOW REMOVAL BETWEEN THE CITY OF CASPER, WYOMING AND RUSTIC PINES OWNER'S ASSOCIATION, INC.

Councilor Bond presented the foregoing seven (7) consent resolutions for adoption. Seconded by Councilor Sutherland. Motion passed unanimously.

11.A. CONSENT MINUTE ACTION

Moved by Councilor Pacheco, seconded by Councilor Haskins to, by consent minute action:

1. Authorize the Re-Appointment of Board Member James DeGolia to the Amoco Reuse Agreement Joint Powers Board;
2. Authorize the Appointment of Board Member William Nunn to the Amoco Reuse Agreement Joint Powers Board;
3. Authorize the Appointment of Board Member Thomas Smoll to the Amoco Reuse Agreement Joint Powers Board;
4. Authorize the Appointment of Board Member Robert Hopkins to the Amoco Reuse Agreement Joint Powers Board.

Motion passed unanimously.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilor Gamroth asked for support and discussion from Council for All Aboard West, a passenger rail system.

13. ADJOURN INTO EXECUTIVE SESSION

At 6:39 p.m., it was moved by Councilor Bond, seconded by Councilor Pollock, to adjourn into executive session to discuss matters related to personnel and litigation. Motion passed unanimously.

At 7:48 p.m., it was moved by Councilor Pacheco, seconded by Councilor Bond, to adjourn the executive session. Motion passed.

14. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Pollock to adjourn the regular Council meeting. Seconded by Councilor Bond. Motion passed unanimously. The meeting was adjourned at 7:48 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor